

Public Report on Family Enrichment Network's Head Start Program and Fiscal Year 2009

This report contains both program and fiscal information from the end of our most recent program and fiscal year. Our program year ended on August 28, 2009 and our Fiscal Year ended October 31, 2009. Information contained in this report comes from our 2009 Program Information Report (PIR) dated July 14, 2009; our Dermody, Burke, and Brown CPAs, LLC Audit dated January 22, 2009; Our Federal Review Letter dated July 14, 2009; and various internal program reports.

Public and Private Funds from FY 2008

Head Start and related programs represented 59.31% of Agency programs and services. Funds from the Department of Health and Human Services [\$3,009,968]; NYS Education Department (Binghamton and Johnson City School District dollars) [\$319,711]; Child and Adult Care Food Program (CACFP) [\$197,738]; RIF public donations [\$3,720]; and The Big Read [\$8,300] were used to operate the Head Start program, and they total \$3,539,437.

American Recovery and Reinvestment Act (ARRA) funds totaling \$169,070 were received to enhance staff salaries, provide additional staff training pertaining to special education services, order new program supplies to furnish the classrooms, assist with transportation operations, and purchase and install equipment to improve air quality and ventilation in the main and health offices. All ARRA reporting is up-to-date in accordance with federal requirements.

Additionally, \$1,123,470 in In-Kind contributions represented the non-federal share portion of our Head Start Financial Assistance Award. This dollar amount exceeds the required match by 35%.

Budgetary Expenditure and Proposed Budget Explanation

Funding Source	Expenditures 2009	Budget 2010	Remarks
DHHS <i>Head Start Program</i> <i>Healthy Marriages Program</i>	\$3,009,968	\$2,949,968 + In kind	Continuation funds to operate Head Start and Healthy Marriage Programs.
NYS Education Department <i>Binghamton UPK</i> <i>Johnson City UPK</i>	\$319,711	\$312,000	Provide UPK programs to Binghamton and JC four-year olds.
NYS Education Department <i>Early Reading First</i>	\$0	\$453,208	Provide 3 year old children w/ full-day program and enhance literacy efforts in all full day classrooms (8). This includes offering a summer program experience.
Child and Adult Care Food Program (CACFP) <i>Food Services Program</i>	\$185,961	\$197,738	Purchase and make healthy breakfasts/lunches/snacks to program participants.
RIF Public Donations <i>Book ownership program</i>	\$3,115.51	\$3,720	Purchase and conduct RIF book distributions and motivational activities.
Dollar General Literacy Foundation <i>GED Program</i>	\$6,315	\$0	Funded through May 2009. No continuation funds for this program. Seeking other funding sources to operate this program.
National Endowment for the Arts and Arts Mid West <i>The Big Read</i>	\$0	\$8,300	The Adventures of Tom Sawyer by Mark Twain Big Read event will be held in the community in February and March 2010.

NB: Entire Agency Budget is available for review at Network Offices.

Total number of children and families served and monthly enrollment information

Family Enrichment Network's Head Start program is funded to serve 321 children and their families. Through partnership with Johnson City School District, an additional 15 UPK children are served, which makes our total funded enrollment 336. We actually served 367 children and families during the 2008-2009 program year due to vacancies/turnover. We remained 100% enrolled for the entire program year.

Results of the Federal Review

Our federal review was held May 10-15, 2009. The review team evaluated our current ability to meet Head Start Performance Standards (Part 45CFR 1301-1311). On July 14, 2009 we received our findings report. The report indicated one area of non-compliance that pertains to Performance Standard 1304.20(a)(1)(iii). This performance standard pertains to determining health status, and specifically pertains to obtaining or arranging further diagnostic testing, examination, and treatment by an appropriate licensed or certified professional for each child with an observable, known, or suspected health or developmental problem. We reported our program's corrective action regarding this finding on July 20th, and on October 19, 2009 our Program Specialist began reviewing our corrective action information. On November 16, 2009 we had our Desk Review with our Program Specialist to report on corrective action.

Results of the Audit

Dermody, Burke, & Brown the Independent Auditing Firm responsible for the Agency's audit indicated in the Independent Auditors' Report that they expressed an unqualified opinion on those consolidated financial statements.

In their opinion, the consolidated financial statements referred to in their Independent Auditors' Report present fairly, in all material respects, the consolidated financial position of Family Enrichment Network, Inc. and Consolidated Subsidiary as of October 31, 2008, and the changes in its net assets and its cash flows for the year ended in conformity with accounting principles generally accepted in the United States of America.

To view the entire Agency Audit, please visit Network Offices.

Percentage of enrolled children who received medical and dental exams

100% of children have an ongoing source of continuous accessible health care. 98% of children are up-to-date on a schedule of age-appropriate preventive and primary health care in accordance with New York State's EPSDT schedule for well child care.

96% of children received a dental examination. Dental examinations are offered through our program in partnership with Lourdes Mobile Dental Program. However, due to child turnover some children may not have received a dental examination because they exited our program.

Parent Involvement Activities

Throughout the program year, parents were offered opportunities to be involved in their child's Head Start experience. Regular home visits with Family Advocates, Parent/Teacher Conferences, Education home visits, and visits to the center were just a few ways that parents participated. The items listed below were specific parent involvement activities offered at Head Start.

- Family Orientation (September)
- Fall Fun Fest (October)
- Head Start Classroom Field Trips Activities (monthly)
- RIF Motivational Activity and Book Distribution Days (December, March, May, and October)
- Policy Council (monthly)
- Parent Committee Meetings (monthly)
- All-Sites Meetings (December and March)
- Families Together Program (Healthy Marriage Initiative)
- Literacy Nights (November, March, April, and May)
- Nutrition Education Workshops (December, January, February)
- Second Step Parent Orientation Sessions (offered throughout the program year)
- Program Committees: Menu Planning, Health Advisory, Recruitment, SPARC Literacy, RIF, Transition Advisory, Community Assessment, and Program Self-Assessment.
- Year End Celebration (June)

Kindergarten Preparation Activities

Annually, the Transition Advisory Committee plans a Kindergarten Registration Fair. This event occurred in March. Local school districts sent Kindergarten Teachers and Administrators to provide families with kindergarten information and registration. Staff members were on hand to assist families in completing

paperwork. School district staff spoke about the family transitioning to elementary school and offered helpful hints on achieving the best result from the impending transition.

During April and May teachers worked with their kindergarten bound children to ensure that they were prepared for their new school. They read stories, watched the "Kindergarten Here I Come" video, visited area elementary schools, and received cafeteria style breakfast/lunch to understand how meals are served in Kindergarten.

Parents received information on their family's transition to Kindergarten at the annual Kindergarten Fair. Their Family Advocates focused in the spring months on the transition to the next learning environment. Parents also had an opportunity to view the "Kindergarten Here I Come" video during home visits. Information about transitioning to kindergarten was featured in the March Parent Newsletter.

If you have questions about any of the contents of this report, please contact Kate E. Grippen, Head Start Director, at Network Offices.